

ORDINANCE NO. 2024-25

INTRODUCED BY MAYOR AND COUNCIL AS A WHOLE

**AN ORDINANCE AMENDING OAKWOOD CODIFIED ORDINANCE 111.01 (b) 140.07 TO PROVIDE GREATER FLEXIBILITY IN THE SCHEDULING AND RESCHEDULING OF REGULAR COUNCIL MEETINGS AND DECLARING AN EMERGENCY**

**WHEREAS**, Oakwood Charter Section 7.09 provides that Council shall hold at least two regular Council meetings per month during most months of the year at times to be prescribed by ordinance; and,

**WHEREAS**, Oakwood Charter Section 7.09 clearly provides that Council may hold an additional regular Council meetings; and,

**WHEREAS**, Oakwood Codified Ordinance 111.01(b) provides for the rescheduling of regular Council meetings only when such meeting falls on a holiday and makes no provision for the scheduling of additional regular meetings of Council; and,

**WHEREAS**, Council has found it necessary to reschedule regular meetings for reasons other than holidays and to schedule additional regular meetings beyond the monthly minimum;

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio that:

**SECTION 1:** That Oakwood Codified Ordinance 111.01, which presently reads as follows:

**111.01 - Meetings; notification.**

- (a) The regular public meetings of the Council of the Village of Oakwood will take place at the Village Hall, at 7:00 p.m. on the second and fourth Tuesday of every month with Council work sessions to be held immediately thereafter, except the months of July and August, wherein only one public meeting and work session will be held in each of the said two months, the date, times and locations of such meetings and work sessions to be determined by Council and made known to the public in a public meeting prior to said months, or as provided for hereinafter. The dates and times of Council work sessions may be changed by motion approved by a majority vote of Council at any regular meeting. The Clerk of Council shall provide proper legal notice of all work sessions of Village Council.
- (b) If any of the foregoing dates upon which a public meeting or a work session of Council has been scheduled is a holiday, as determined by the majority of

Council, said majority of Council shall establish an alternate date and time for said meeting. All re-scheduling of said meetings shall be by an agreement of the majority of Council and made known to the public as provided for in this chapter.

- (c) The Clerk of Council is hereby authorized and directed to post a copy of this chapter on the bulletin board within Village Hall and cause same to remain there throughout the effective period of this chapter. The Clerk of Council be and is further authorized and directed to attach any and all future amendments to this chapter as Council adopts same hereinafter, and cause said amendments to remain posted in the Village Hall throughout their entire effective period. Additionally, the Clerk of Council is hereby authorized and directed to transmit a copy of this chapter, and any un-codified amendments made thereto, to each Councilperson-elect or appointed within seven days of the certification of the election results by the Board of Elections or effective date of the legislation of appointment.
- (d) Upon the calling of a special meeting as provided in the Charter of the Village of Oakwood, either by the Mayor or three Members of Council, the Clerk of Council be and she is hereby authorized and directed to post a notification of said meeting, giving the time, place and purpose of the meeting, at least 12 hours in advance of said meeting, upon the bulletin board in the Village Hall Council Chambers. Furthermore, upon being advised that Council will hold a special meeting as indicated herein, the Clerk of Council shall give at least 24 hours advance notice of the time, place and purpose of the meeting to the news media that have requested notification. In the event an emergency exists requiring immediate official action, then notification to the news media shall be immediate.
- (e) Any person who requests, in writing, notification of all meetings at which any specific type of public business will be discussed will be notified by the Clerk of Council as to the time, place and purpose of such meeting provided said person has provided the Clerk of Council a sufficient number of self-addressed, stamped envelopes, a current telephone number, and \$30.00 per year for the defrayal of administrative costs.

be and hereby is amended to read as follows:

**111.01 - Meetings; notification.**

- (a) The regular public meetings of the Council of the Village of Oakwood will take place at the Village Hall, at 7:00 p.m. on the second and fourth Tuesday of every month with Council work sessions to be held immediately thereafter, except the months of July and August, wherein only one public meeting and work session will be held in each of the said two months, the date, times and locations of such meetings and work sessions to be determined by Council and made known to

the public in a public meeting prior to said months, or as provided for hereinafter. The dates and times of Council work sessions may be changed by motion approved by a majority vote of Council at any regular meeting. The Clerk of Council shall provide proper legal notice of all work sessions of Village Council.

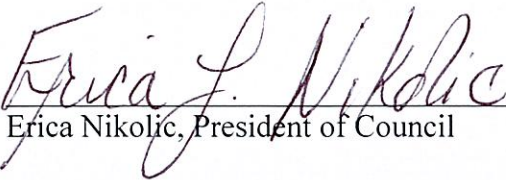
- (b) If additional regular meetings of Council are advisable or if a regular meeting or a work session of Council falls upon a holiday or otherwise requires re-scheduling, as determined by the majority of Council, said majority of Council shall establish a new date and time for said meeting. All scheduling of said meetings shall be by an agreement of the majority of Council and made known to the public as provided for in this chapter.
- (c) The Clerk of Council is hereby authorized and directed to post a copy of this chapter on the bulletin board within Village Hall and cause same to remain there throughout the effective period of this chapter. The Clerk of Council be and is further authorized and directed to attach any and all future amendments to this chapter as Council adopts same hereinafter, and cause said amendments to remain posted in the Village Hall throughout their entire effective period. Additionally, the Clerk of Council is hereby authorized and directed to transmit a copy of this chapter, and any un-codified amendments made thereto, to each Councilperson-elect or appointed within seven days of the certification of the election results by the Board of Elections or effective date of the legislation of appointment.
- (d) Upon the calling of a special meeting as provided in the Charter of the Village of Oakwood, either by the Mayor or three Members of Council, the Clerk of Council be and she is hereby authorized and directed to post a notification of said meeting, giving the time, place and purpose of the meeting, at least 12 hours in advance of said meeting, upon the bulletin board in the Village Hall Council Chambers. Furthermore, upon being advised that Council will hold a special meeting as indicated herein, the Clerk of Council shall give at least 24 hours advance notice of the time, place and purpose of the meeting to the news media that have requested notification. In the event an emergency exists requiring immediate official action, then notification to the news media shall be immediate.
- (e) Any person who requests, in writing, notification of all meetings at which any specific type of public business will be discussed will be notified by the Clerk of Council as to the time, place and purpose of such meeting provided said person has provided the Clerk of Council a sufficient number of self-addressed, stamped envelopes, a current telephone number, and \$30.00 per year for the defrayal of administrative costs.

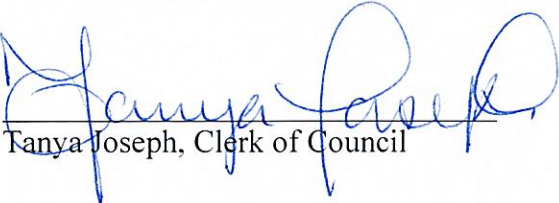
SECTION 2: The existing version of Oakwood C.O. Section 111.01 be and hereby is repealed.

SECTION 3. The Codifier is hereby instructed to substitute the adopted version of Oakwood C.O. Section 111.01 for the previous version of said ordinance.

SECTION 3: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of the inhabitants of the Village or Oakwood being that the foregoing amendments are necessary to assure the continued efficient operations of Council and therefore this Ordinance shall take effect and be in force immediately upon its adoption and approval by the Mayor provided it receives at least five affirmative votes of the members of Council; otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

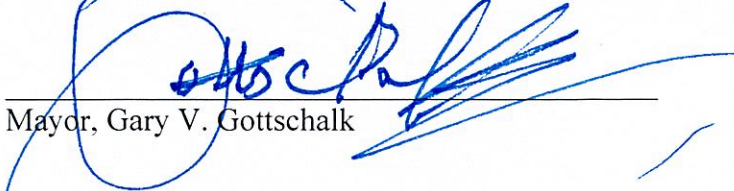
PASSED: 5.28.24

  
Erica Nikolic, President of Council

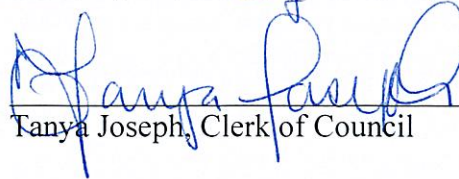
  
Tanya Joseph, Clerk of Council

Presented to the Mayor 5.31.24

Approved: 5.31.24

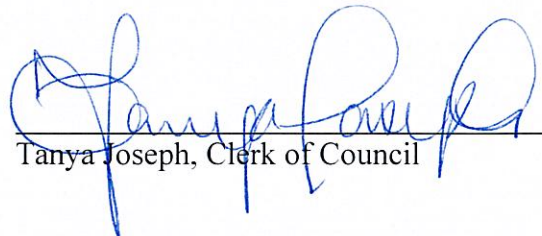
  
Mayor, Gary V. Gottschalk

I, Tanya Joseph, Clerk of Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio, do hereby certify that the foregoing Ordinance No. 2024-25 was duly and regularly passed by this Council at the meeting held on the 28<sup>th</sup> day of may, 2024.

  
Tanya Joseph, Clerk of Council

**POSTING CERTIFICATE**

I, Tanya Joseph, Clerk of Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio, do hereby certify that Ordinance No. 2024-25 was duly posted on the 31<sup>st</sup> day of may, 2024, and will remain posted in accordance with the Oakwood Village Charter.

  
Tanya Joseph, Clerk of Council

DATED: 5.31.24