

RESOLUTION NO. 2024-40

INTRODUCED BY THE MAYOR AND COUNCIL AS A WHOLE

A RESOLUTION FOR THE VILLAGE OF OAKWOOD POLICE AND FIRE DEPARTMENT SUBSTANTIALLY DEDICATED TO RESPONDING TO THE COVID-19 PUBLIC HEALTH EMERGENCY

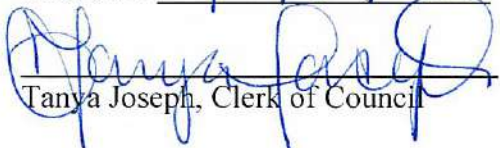
WHEREAS, the Village of Oakwood experienced a public health emergency during the Covid-19 pandemic; and

WHEREAS, the Village of Oakwood utilized the Oakwood Village Police and Fire Departments and its officers and firefighters to address public safety and public health emergencies during the Covid-19 pandemic from March 1, 2020 to December 31, 2021;

NOW, THEREFORE, BE IT RESOLVED by the Village of Oakwood, County of Cuyahoga, and State of Ohio, that:

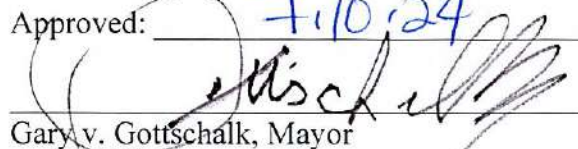
SECTION 1. The services of the Village of Oakwood Police and Fire Departments and the police officers and firefighters, in their duties from March 1, 2020 to December 31, 2021, were substantially dedicated to mitigating and/or responding to the Covid-19 public health emergency in the Village of Oakwood and used efforts to protect and preserve the health and safety of the citizens of the Village Oakwood.

PASSED: 7.9.24

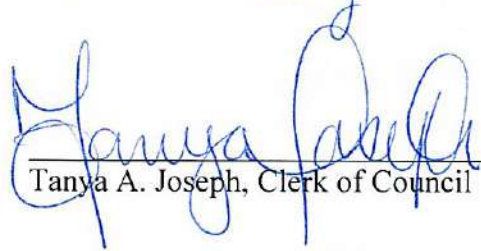

Tanya Joseph, Clerk of Council


Erica Nikolich, President of Council

Presented to the Mayor: 7.10.24

Approved: 7.10.24

Gary v. Gottschalk, Mayor

I, Tanya A. Joseph, Clerk of Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio, do hereby certify that the foregoing Resolution No. 2024-40 was duly and regularly passed by this Council at the meeting held on the 9th day of July, 2024.


Tanya A. Joseph, Clerk of Council

POSTING CERTIFICATE

I, Tanya A. Joseph, Clerk of Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio, do hereby certify that Resolution No. 2024-40 was duly posted on the 12th day of July, 2024, and will remain posted in accordance with the Oakwood Village Charter


Tanya Joseph, Clerk of Council

DATED: July 12th, 24

Exhibit "A"



Obm.ohio.gov

July 5, 2024

Oakwood Village – Cuyahoga County
24800 Broadway Ave.
Oakwood Village, OH 44146

Dear Authorized Representative and Grant Contact,

On June 23, 2022, the Ohio Office of Budget and Management (OBM) provided notice that Oakwood Village was selected for additional monitoring. OBM, as the prime recipient of Coronavirus Relief Funds (CRF), is required to conduct monitoring activities to ensure the use of funds complies with rules and regulations of the U.S. Treasury. This monitoring does not provide assurances for all transactions, nor does it substitute for an audit of the funds. However, monitoring provides an opportunity for OBM to partner with you to strengthen documentation and/or resolve issues or concerns prior to being identified by an auditor. The Village of Oakwood has not responded to many attempts to obtain supporting documentation, and therefore OBM is unable to conclude monitoring.

To date, the Village of Oakwood has not provided supporting documentation for the swap of eligible COVID-19 related expenses, specifically the resolution denoting that public safety personnel were declared substantially dedicated to mitigating the pandemic. This support was requested through email and follow-up calls on multiple occasions ranging from October 2023, through June 2024.

To resolve this monitoring, within 15 business days from the date of this letter, your local government must do one of the following:

- provide the requested supporting documentation, or
- return \$98,974.24 to the State of Ohio.

Due to federal regulations, OBM must act upon funds identified as an ineligible use of funds. Supporting documentation is necessary to prove funds were used for an eligible purpose. Funds can be returned via check payable to the Treasurer of the State of Ohio and mailed to:

Ohio Office of Budget and Management
ATTN: Fiscal Section – CRF Return
30 E. Broad St., 34th Floor
Columbus, OH 43215

30 East Broad Street, 34th Floor
Columbus, Ohio 43215 U.S.A.

614 | 466 4034
www.obm.ohio.gov

Oakwood Village - Cuyahoga County

July 5, 2024

Page 2

We appreciate your partnership in administering Coronavirus Relief Funds. Feel free to reach out with any questions and thank you for all your efforts to assist Ohioans during the recovery of the COVID-19 pandemic.

Very respectfully yours,

Office of Budget and Management, Ohio Grants Partnership

Brian Thompson

From: Brian Thompson
Sent: Friday, July 5, 2024 4:37 PM
To: Jim Climer
Subject: RE: Council Questions
Attachments: Office of Budget Management 7-5-24.pdf; New Fire Truck Apparatus 7-5-24.pdf

Hello Jim

Please see attached documentation for the 1-2 items below.

The state sent me a letter today about urgent resolution needed by July 14, 2024. So we do not have to pay back the funds.

I provided some information from the state emails.

All they need is a copy of the passed legislation currently in work session. I confirmed in a call to them today.

I have provided them with the necessary documents from past dates.

8,250.00
20,000.00
17,090.00
10,500.00
37,090.00
3,200.00
1,978.68
864.56

Total 98,973.24 the state letter is off a dollar

Also I forwarded you and email where I sent the state payroll records to swap expenses.

In addition see attached documentation for fire apparatus.

If any questions, please feel free to contact me.

Brian L. Thompson
Finance Director
Village of Oakwood
440-232-9988 ext 102 Office
440-232-9505 Fax
bthompson@oakwoodvillageoh.com

From: Jim Climer <jclimer@mrrlaw.com>
Sent: Wednesday, June 26, 2024 10:26 AM
To: Brian Thompson <bthompson@oakwoodvillageoh.com>
Subject: Council Questions

Brian:

Please give me a call upon your return on a couple of questions from Council:

1. Background info on the COVID correction resolution (2024-WS-18)
2. Financing options on the fire engine purchase (2024-WS-24)

Thanks

James A. Climer
Partner
Mazanec, Raskin & Ryder Co., L.P.A.
100 Franklin's Row
34305 Solon Road
Cleveland, OH 44139
Direct: 440.287.8290
Main: 440.248.7906
www.mrrlaw.com

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Please consider the environment before printing this email

Brian Thompson

From: Gene.Berry@obm.ohio.gov
Sent: Friday, February 16, 2024 1:53 PM
To: Brian Thompson
Cc: Neal.Bucklew@obm.ohio.gov; Dionna Hammett
Subject: Final Request - CRF Monitoring of Oakwood Village-Cuyahoga County
Attachments: RE: cares detail

Importance: High

Brian,

Attached is the most recent response we have from you (12.21.23). We initially started this monitoring in September 2022 by reaching out for ledgers.

I feel like we have been more than patient regarding the monitoring of the Coronavirus Relief Funds that Ohio (Prime Recipient) sent the Village of Oakwood (Sub Recipient).

I am going to finalize and prepare the monitoring letter that will give you 15 days to provide the supporting documentation needed to complete this monitoring review or return the amounts in question to the State of Ohio. See below.

\$98,108.68 – IT purchases - We requested a narrative describing how these purchases were necessary due to COVID and not previously budgeted.

915.00 – An expense reclassification that we need to review the invoice to support the amount.

864.56 – Sales tax paid from CRF, which is not allowable whether it is the CRF fund or any other Village fund and will need swapped with a COVID-eligible expense.

\$99,888.24 – Total amount that documentation is needed for.

I see on your website the Village has police and fire. If the police and fire departments were in place and operating during 2020 and 2021, the U.S. Treasury deemed first responders were substantially dedicated to fighting the pandemic. This means all their salaries and benefits were eligible to be paid from the CRF funds (from 3/01/20 – 12/31/21). If you prefer, we could swap all the above amounts needed and we can wrap this up. If you prefer to go this route, we will need the following:

- Village Council to pass a resolution (if one has not been passed previously) denoting public safety personnel (fire and police) were substantially dedicated to fighting the pandemic. (We can provide an example resolution for you to use)
- Payroll ledgers showing a total amount exceeding the \$99,888.24 (from 3/1/20 – 12/31/21).

Ms. Hammett – Please make sure the Mayor and Council see this email. I would have included them on this if I had their email addresses, but I did not see any on the Village's website.

I am available today until 3:30pm today (off on Monday for President's Day) and available the rest of next week if you have any questions. **If I do not receive a call or a reply by Friday, February 23, 2024, the monitoring letter will be prepared and sent.**



Gene Berry

Financial Manager | Ohio Grants Partnership

30 East Broad Street, 35th Floor | Columbus, Ohio 43215

Desk: 614-728-4661

Gene.Berry@obm.ohio.gov

Follow #TeamOBM at:    

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This message and any response to it may constitute a public record and thus may be publicly available to anyone who requests it.

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This message and any response to it may constitute a public record and thus may be publicly available to anyone who requests it.

From: Gene.Berry@obm.ohio.gov <Gene.Berry@obm.ohio.gov>
Sent: Monday, May 13, 2024 3:16 PM
To: Brian Thompson <bthompson@oakwoodvillageoh.com>
Cc: Neal.Bucklew@obm.ohio.gov
Subject: RE: Payroll Reports

Brian,

Thanks for sending this. Please let us know when it is officially passed/approved.

If the Council does not want to pass this resolution, it will be a mystery to me as to why, so that is telling me they would need information.

Declaring that your public safety personnel were denoted as being substantially dedicated to fighting the pandemic so \$100K or so of expenditures can be posted to it (and it is a note to the file, not an actual accounting adjustment), only makes logical sense.

To answer your question below, I would believe that not passing this legislation would require the Village to return the portion of the grant that needs swapped. No one wants that to happen, not even the State.

I hope this clears everything up. If not, let me know and we can do a quick call.

Gene Berry

Financial Manager | Ohio Grants Partnership

From: Brian Thompson <bthompson@oakwoodvillageoh.com>
Sent: Monday, May 13, 2024 2:25 PM
To: Berry, Gene <Gene.Berry@obm.ohio.gov>
Cc: Bucklew, Neal <Neal.Bucklew@obm.ohio.gov>
Subject: RE: Payroll Reports

Hello Gene

Please see attached the work session for the Village Scheduled for 5-14-24.

Ws-2024-18

I have discussed with Council the urgency to pass the legislation.

If council does not pass this legislation what are the circumstances?

Thanks

Brian L. Thompson
Finance Director
Village of Oakwood
440-232-9988 ext 102 Office
440-232-9505 Fax
bthompson@oakwoodvillageoh.com

VILLAGE OF OAKWOOD

SOFTWARE SOLUTIONS, INC.

CHECK DATE:
01/08/21

CHECK NUMBER:
0000067897
8,250.00

CHECK AMOUNT:

INV NUMBER	INV DATE	PO NUMBER	DESCRIPTION
INV0006474	01/06/21	2021000072	VIP SOFTWARE

ACCOUNT
101-7799-52360

AMOUNT
8250.00

NOT NEGOTIABLE

SF4001-L4-2SA REORDER FROM YOUR LOCAL SAFEGUARD DISTRIBUTOR, IF UNKNOWN, CALL 800-523-2422 CS9CS90010000 L05SF011181



VILLAGE OF OAKWOOD
24800 BROADWAY
OAKWOOD VILLAGE, OHIO 44146
(440) 232-9988

CHECK NO.
0000067897

DATE
01/08/21



No. 067897

PAY AMOUNT \$*****8250.00

EIGHT THOUSAND TWO HUNDRED FIFTY AND ----- 00/100 DOLLARS

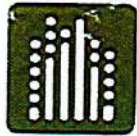
TO THE ORDER OF:

SOFTWARE SOLUTIONS, INC.
8534 YANKEE ST, SUITE 2B
DAYTON OH 45458

Brian Thompson
[Signature]

VOID AFTER 60 DAYS

⑈067897⑈ ⑆041000153⑆ 01668324020⑈



Software Solutions

Personal Attention. Public Solutions.
8534 Yankee Street, Suite 2B
Dayton, OH 45458

005880
101-7799-52360

INVOICE

Invoice #	INV-0006474
Invoice Date:	01/06/2021
Term:	Net 30
Due Date:	02/05/2021
PO#:	SQ B Thompson

Bill To:
Oakwood, Village of
24800 Broadway Ave
Oakwood, OH 44146

Ship To:
Oakwood, Village of
24800 Broadway Ave
Oakwood, OH 44146

Description	Quantity	Unit Price	Amount
Server Review and VIP Software Installation	1	\$100.00	\$100.00
VIP Accounting upgrade discount	1	\$-220.00	\$-220.00
VIP Concurrent User Licenses (5)	5	\$0.00	\$0.00
VIP Departmental Time Entry License	1	\$601.54	\$601.54
VIP Departmental Purchasing, Vouchering / Invoice Approval License	1	\$1050.00	\$1,050.00
VIP Departmental Time Entry Current Customer Discount	1	\$-60.15	\$-60.15
VIP Departmental Time Entry Implementation	1	\$350.90	\$350.90
VIP Accounting Suite License	1	\$2200.00	\$2,200.00
VIP Departmental Purchasing upgrade discount	1	\$-105.00	\$-105.00
VIP Payroll Suite License	1	\$1373.52	\$1,373.52
VIP Analytics Implementation	1	\$350.00	\$350.00
VIP Workflow Implementation Services for Departmental Purchasing	1	\$475.00	\$475.00
VIP Payroll Upgrade Discount	1	\$-137.35	\$-137.35
Post Live Training Day	1	\$120.00	\$120.00
VIP Payroll Implementation	1	\$601.54	\$601.54
VIP Analytics Suite License	1	\$550.00	\$550.00
VIP Accounting Implementation	1	\$1000.00	\$1,000.00

Amount due at contract signing

SUBTOTAL	\$8,250.00
Sales Tax	\$0.00
Shipping and Handling	\$0.00
TOTAL	\$8,250.00

Payment Approved
Date 1/8/21 By BJT

INVOICE TO:



VILLAGE OF OAKWOOD

24800 BROADWAY
OAKWOOD VILLAGE, OHIO 44146
(440) 232-9988 FAX (440) 232-9505

PURCHASE ORDER

No. 2021000072

Use this Order Number on
your invoice

DELIVER AND
SHIP TO
THIS DEPT
AND DIVISION

VILLAGE OF OAKWOOD
24800 BROADWAY
OAKWOOD OH 44146

NAME AND
ADDRESS
OF VENDOR

00880
SOFTWARE SOLUTIONS, INC.
8534 YANKEE ST, SUITE 2B
DAYTON OH 45458

PURCHASE ORDER DATE
01/08/21

EXCISE OR SALES TAX DO NOT APPLY TO TOWNSHIP

TERMS:

CASH DISCOUNTS WILL BE FIGURED FROM DATE
ACCOUNTING OFFICE RECEIVES VENDOR'S INVOICE

By shipping the goods below or by acknowledging receipt of this order or by performing the work below you agree to the terms and conditions of sale which appear on the back. Any different or additional terms in your acceptance of this offer are hereby objected to.

LINE NO.	DESCRIPTION	REQ. NO.	ACCOUNT NUMBER	QUANTITY ORDERED	UNIT PRICE	AMOUNT
001	VIP SOFTWARE		101-7799-52360	0	.00	8250.00

**TOTAL AMOUNT
NOT TO EXCEED**

8250.00

DIRECTOR OF FINANCE CERTIFICATE

It is hereby certified that the amount required to meet the contract agreement obligation, payment expenditure for the above, has been lawfully appropriated or authorized or directed for such purpose and is in the Treasury or in process of collection, free from any obligation or certification now outstanding.

Dated 1/8/21 Brian J. Thompson
Finance Director

IMPORTANT
P.O. NUMBER MUST APPEAR ON INVOICES,
PACKAGES AND CORRESPONDENCE.

Tom Hase
PURCHASING AGENT

THIS ORDER IS NOT VALID UNLESS SIGNED BY DIRECTOR OF FINANCE



VILLAGE OF OAKWOOD

24800 BROADWAY
OAKWOOD VILLAGE, OHIO 44146
(440) 232-9988 FAX (440) 232-9505

PURCHASE ORDER

No. 2021000072

Use this Order Number on
your invoice

DELIVER AND
SHIP TO
THIS DEPT.
AND DIVISION

VILLAGE OF OAKWOOD
24800 BROADWAY
OAKWOOD OH 44146

NAME AND
ADDRESS
OF VENDOR

00880
SOFTWARE SOLUTIONS, INC.
8534 YANKEE ST, SUITE 2B
DAYTON OH 45458

PURCHASE ORDER DATE
01/08/21

EXCISE OR SALES TAX DO NOT APPLY TO TOWNSHIP

TERMS:

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LINE NO.	DESCRIPTION	REQ. NO.	ACCOUNT NUMBER	QUANTITY ORDERED	UNIT PRICE	AMOUNT
001	VIP SOFTWARE		101-7799-52360	0	.00	8250.00
TOTAL AMOUNT NOT TO EXCEED						8250.00

DIRECTOR OF FINANCE CERTIFICATE

It is hereby certified that the amount required to meet the contract agreement obligation, payment expenditure for the above, has been lawfully appropriated or authorized or directed for such purpose and is in the Treasury or in process of collection, free from any obligation or certification now outstanding.

Dated 1/8/21 Brian Z Thompson
Finance Director

HIS ORDER IS NOT VALID UNLESS SIGNED BY DIRECTOR OF FINANCE

IMPORTANT

P.O. NUMBER MUST APPEAR ON INVOICES,
PACKAGES AND CORRESPONDENCE.

[Signature]

PURCHASING AGENT

VILLAGE OF OAKWOOD

SOFTWARE SOLUTIONS, INC.

CHECK DATE:
10/18/21

CHECK NUMBER:
0000068988
CHECK AMOUNT: 37,090.00

INV NUMBER	INV DATE	PO NUMBER	DESCRIPTION	ACCOUNT	AMOUNT
INV0007431	10/15/21	2021001085	VIP SOFTWARE UPGRADE	250-7799-52360	20000.00
INV0007431	10/15/21	2021001086	VIP SOFTWARE UPGRADE	250-7799-52360	17090.00

NO NEGOTIABLE

SF4001-L4-2SA



REORDER FROM YOUR LOCAL SAFEGUARD DISTRIBUTOR. IF UNKNOWN, CALL 800-523-2422

CC11KR0010000 L05SF011181



VILLAGE OF OAKWOOD
24800 BROADWAY
OAKWOOD VILLAGE, OHIO 44146
(440) 232-9988

CHECK NO
0000068988

DATE
10/18/21



6-15-410

No. 068988

AMOUNT \$37090.00

PAY THIRTY SEVEN THOUSAND NINETY AND ----- 00/100 DOLLARS

TO THE ORDER OF:

SOFTWARE SOLUTIONS, INC.
8534 YANKEE ST, SUITE 2B
DAYTON OH 45458

Brian Thompson
[Signature]



VOID AFTER 60 DAYS

⑈068988⑈ ⑆041000153⑆ 01668324020⑈



VILLAGE OF OAKWOOD

24800 BROADWAY
OAKWOOD VILLAGE, OHIO 44146
(440) 232-9988 FAX (440) 232-9505

PURCHASE ORDER

No. 2021001086

Use this Order Number on
your invoice

DELIVER AND
SHIP TO
THIS DEPT
AND DIVISION

VILLAGE OF OAKWOOD
24800 BROADWAY
OAKWOOD OH 44146

NAME AND
ADDRESS
OF VENDOR

00880
SOFTWARE SOLUTIONS, INC.
8534 YANKEE ST, SUITE 2B
DAYTON OH 45458

PURCHASE ORDER DATE
10/18/21

EXCISE OR SALES TAX DO NOT APPLY TO TOWNSHIP

TERMS:

CASH DISCOUNTS WILL BE FIGURED FROM DATE
ACCOUNTING OFFICE RECEIVES VENDOR'S INVOICE.

By shipping the goods below or by acknowledging receipt of this order or by performing the work below you agree to the terms and conditions of sale which appear on the back. Any different or additional terms in your acceptance of this offer are hereby objected to.

LINE NO.	DESCRIPTION	REQ. NO.	ACCOUNT NUMBER	QUANTITY ORDERED	UNIT PRICE	AMOUNT
001	VIP SOFTWARE UPGRADE		250-7799-52360	0	.00	17090.00

**TOTAL AMOUNT
NOT TO EXCEED** 17090.00

DIRECTOR OF FINANCE CERTIFICATE

It is hereby certified that the amount required to meet the contract agreement obligation, payment expenditure for the above, has been lawfully appropriated or authorized or directed for such purpose and is in the Treasury or in process of collection, free from any obligation or certification now outstanding.

Dated 10/18/2021

Brian J. Thompson
Finance Director

THIS ORDER IS NOT VALID UNLESS SIGNED BY DIRECTOR OF FINANCE

**IMPORTANT
P.O. NUMBER MUST APPEAR ON INVOICES,
PACKAGES AND CORRESPONDENCE.**

Tom Haba

PURCHASING AGENT



VILLAGE OF OAKWOOD

24800 BROADWAY
OAKWOOD VILLAGE, OHIO 44146
(440) 232-9988 FAX (440) 232-9505

PURCHASE ORDER

No. 2021001086

Use this Order Number on
your invoice

DELIVER AND
SHIP TO
THIS DEPT.
AND DIVISION

VILLAGE OF OAKWOOD
24800 BROADWAY
OAKWOOD OH 44146

PURCHASE ORDER DATE
10/18/21

EXCISE OR SALES TAX DO NOT APPLY TO TOWNSHIP

TERMS:

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NAME AND
ADDRESS
OF VENDOR

00880
SOFTWARE SOLUTIONS, INC.
8534 YANKEE ST, SUITE 2B
DAYTON OH 45458

LINE NO.	DESCRIPTION	REQ. NO.	ACCOUNT NUMBER	QUANTITY ORDERED	UNIT PRICE	AMOUNT
001	VIP SOFTWARE UPGRADE		250-7799-52360	0	.00	17090.00

TOTAL AMOUNT NOT TO EXCEED 17090.00

DIRECTOR OF FINANCE CERTIFICATE

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Dated 10/18/2021

Brian J. Thompson
Finance Director

IMPORTANT
P.O. NUMBER MUST APPEAR ON INVOICES,
PACKAGES AND CORRESPONDENCE.

[Signature]

PURCHASING AGENT

THIS ORDER IS NOT VALID UNLESS SIGNED BY DIRECTOR OF FINANCE



Software Solutions

Personal Attention. Public Solutions.
8534 Yankee Street, Suite 2B
Dayton, OH 45458

INVOICE

Invoice #	INV-0007431
Invoice Date:	10/15/2021
Term:	Net 30
Due Date:	11/14/2021
PO#:	SQ B Thompson

Bill To:
Oakwood, Village of
24800 Broadway Ave
Oakwood, OH 44146

Ship To:
Oakwood, Village of
24800 Broadway Ave
Oakwood, OH 44146

Description	Quantity	Unit Price	Amount
Server Review and VIP Software Installation	1	\$450.00	\$450.00
VIP Accounting upgrade discount	1	\$-990.00	\$-990.00
VIP Concurrent User Licenses (5)	5	\$0.00	\$0.00
VIP Departmental Time Entry License	1	\$2699.23	\$2,699.23
VIP Departmental Purchasing, Vouchering / Invoice Approval License	1	\$4725.00	\$4,725.00
VIP Departmental Time Entry Current Customer Discount	1	\$-269.93	\$-269.93
VIP Departmental Time Entry Implementation	1	\$1574.55	\$1,574.55
VIP Accounting Suite License	1	\$9900.00	\$9,900.00
VIP Departmental Purchasing upgrade discount	1	\$-472.50	\$-472.50
VIP Payroll Suite License	1	\$6163.24	\$6,163.24
VIP Analytics Implementation	1	\$1575.00	\$1,575.00
VIP Workflow Implementation Services for Departmental Purchasing	1	\$2137.50	\$2,137.50
VIP Payroll Upgrade Discount	1	\$-616.32	\$-616.32
Post Live Training Day	1	\$540.00	\$540.00
VIP Payroll Implementation	1	\$2699.23	\$2,699.23
VIP Analytics Suite License	1	\$2475.00	\$2,475.00
VIP Accounting Implementation	1	\$4500.00	\$4,500.00

Customer Id: CUST-000264

Accounting Phone 900-686-9578 x402

SUBTOTAL	\$37,090.00
Sales Tax	\$0.00
Shipping and Handling	\$0.00
TOTAL	\$37,090.00

To pay by ACH: Software Solutions Inc.
Acct# 4130202004 Routing# 041000124

Amount due upon installation of the VIP sandbox



VILLAGE OF OAKWOOD

24800 BROADWAY
OAKWOOD VILLAGE, OHIO 44146
(440) 232-9988 FAX (440) 232-9505

PURCHASE ORDER

No. 2021001085

Use this Order Number on
your invoice

DELIVER AND
SHIP TO
THIS DEPT.
AND DIVISION

VILLAGE OF OAKWOOD
24800 BROADWAY
OAKWOOD OH 44146

NAME AND
ADDRESS
OF VENDOR

00880
SOFTWARE SOLUTIONS, INC.
8534 YANKEE ST, SUITE 2B
DAYTON OH 45458

PURCHASE ORDER DATE
10/18/21

EXCISE OR SALES TAX DO NOT APPLY TO TOWNSHIP

TERMS:

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ACCOUNTING OFFICE RECEIVES VENDOR'S INVOICE

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LINE NO.	DESCRIPTION	REQ. NO.	ACCOUNT NUMBER	QUANTITY ORDERED	UNIT PRICE	AMOUNT
001	VIP SOFTWARE UPGRADE		250-7799-52360	0	.00	20000.00

**TOTAL AMOUNT
NOT TO EXCEED** 20000.00

DIRECTOR OF FINANCE CERTIFICATE

It is hereby certified that the amount required to meet the contract agreement, obligation, payment expenditure for the above, has been lawfully appropriated or authorized or directed for such purpose and is in the Treasury or in process of collection, free from any obligation or certification outstanding.

Dated 10/18/2021

Brian J. Thompson

Finance Director

THIS ORDER IS NOT VALID UNLESS SIGNED BY DIRECTOR OF FINANCE

**IMPORTANT
P.O. NUMBER MUST APPEAR ON INVOICES,
PACKAGES AND CORRESPONDENCE.**

Tom Haber

PURCHASING AGENT



VILLAGE OF OAKWOOD

24800 BROADWAY
OAKWOOD VILLAGE, OHIO 44146
(440) 232-9988 FAX (440) 232-9505

PURCHASE ORDER

No. 2021001085

Use this Order Number on
your invoice

DELIVER AND
SHIP TO
THIS DEPT.
AND DIVISION

VILLAGE OF OAKWOOD
24800 BROADWAY
OAKWOOD OH 44146

PURCHASE ORDER DATE
10/18/21

EXCISE OR SALES TAX DO NOT APPLY TO TOWNSHIP

NAME AND
ADDRESS
OF VENDOR

00880
SOFTWARE SOLUTIONS, INC.
8534 YANKEE ST, SUITE 2B
DAYTON OH 45458

TERMS:

CASH DISCOUNTS WILL BE FIGURED FROM DATE
ACCOUNTING OFFICE RECEIVES VENDOR'S INVOICE

By shipping the goods below or by acknowledging receipt of this order or by performing the work below you agree to the terms and conditions of sale which appear on the back. Any different or additional terms in your acceptance of this offer are hereby objected to.

LINE NO.	DESCRIPTION	REQ. NO.	ACCOUNT NUMBER	QUANTITY ORDERED	UNIT PRICE	AMOUNT
001	VIP SOFTWARE UPGRADE		250-7799-52360	0	.00	20000.00

**TOTAL AMOUNT
NOT TO EXCEED** 20000.00

DIRECTOR OF FINANCE CERTIFICATE

It is hereby certified that the amount required to meet the contract agreement obligation, payment expenditure for the above, has been lawfully appropriated or authorized or directed for such purpose and is in the Treasury or in process of collection, free from any obligation or certification now outstanding.

Dated 10/18/2021

Brian J. Thompson
Finance Director

IMPORTANT
P.O. NUMBER MUST APPEAR ON INVOICES,
PACKAGES AND CORRESPONDENCE.

[Signature]
PURCHASING AGENT

THIS ORDER IS NOT VALID UNLESS SIGNED BY DIRECTOR OF FINANCE

PURCHASING AGENT

VILLAGE OF OAKWOOD

SHI INTERNATIONAL CORP

CHECK DATE:
05/19/21

CHECK NUMBER:
0000068366
CHECK AMOUNT: 10,500.00

INV NUMBER	INV DATE	PO NUMBER	DESCRIPTION	ACCOUNT	AMOUNT
B13476714	05/17/21	2021000503	DELL POWEREDGE SERVER	250-7799-52360	10500.00

NOT NEGOTIABLE

SF4001-L4-25A REORDER FROM YOUR LOCAL SAFEGUARD DISTRIBUTOR. IF UNKNOWN, CALL 800-523-2422 CS3CS90019000 L05SF011181



VILLAGE OF OAKWOOD
24800 BROADWAY
OAKWOOD VILLAGE, OHIO 44146
(440) 232-9988

CHECK NO.
0000068366



No. 068366

DATE
05/19/21

6-15-410

PAY
TEN THOUSAND FIVE HUNDRED AND -----
AMOUNT \$ 10500.00
00/100 DOLLARS

TO THE
ORDER OF:

SHI INTERNATIONAL CORP
PO BOX 952121
DALLAS TX 75395-2121

Brian J. Thompson
Key to Cash



VOID AFTER 60 DAYS

⑈068366⑈ ⑆04⑆000⑆53⑆ 0⑆668324020⑈



Federal tax ID: 22-3009648
 290 Davidson Ave.
 Somerset, NJ 08873
 Phone: 888-235-3871
 Fax: 732-805-9669

Please remit payment to:
 SHI International Corp
 P.O. Box 952121
 Dallas, TX 75395-2121
 Wire information: Wells Fargo Bank
 Wire Rt# 121000248
 ACH Rt# 021200025
 Account#2000037641964
 SWIFT Code: WFBUS6S
 For W-9 Form, www.shi.com/W9

Invoice No. B13476714

Invoice date 5/17/2021
 Customer number 1086707
 Sales order S53786150

Finance charge of 1.5% per month will be charged on past due accounts - 18%/yr.
 All returns require an RMA# supplied by your SHI Sales team.

Bill To
 Village of Oakwood
 24800 Broadway Avenue
 Bedford, OH 44146
 USA

Ship To
 Active Networking Inc.
 8001 Sweet Valley Drive
 Suite 5
 Valley View, OH 44125
 USA
 2021000503/Adam Pilat

Ship Date	Salesperson	Purchase Order	Ship Via	FOB	Terms
5/17/2021	Cody Smith/Ent-SLED	2021000503	FEDEX GROUND	FOB DEST	NET 30

Item No. Mfg Part No.	Description	Qty Ordered	Qty Shipped	Unit Price	Extended Price
42824369 3000083259340.1 Hardware Dell Serial #: BHSBKD3	Dell PowerEdge R740 Server Hardware Hardware Contract number: Open Market	1	1	10,500.00	10,500.00

Quote: 20435711

Sales Balance	10,500.00
Freight	0.00
Recycling Fee	0.00
Sales Tax	0.00
Total	10,500.00
Currency	USD



Pricing Proposal
 Quotation #: 20435711
 Created On: 5/5/2021
 Valid Until: 5/31/2021

Village of Oakwood

Inside Account Executive

Adam Pilat
 24800 Broadway Avenue
 Oakwood, OH 45419
 United States
 Phone: (440) 232-9988
 Fax:
 Email:

Cody Smith
 290 Davidson Ave.
 Somerset, NJ 08873
 Phone: 732-652-3077
 Fax:
 Email: Cody_Smith@SHI.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Dell PowerEdge R740 Server - Intel Xeon Silver 4215R 3.2G, 8C/16T, 9.6GT/s, 11 M Cache, Turbo, HT (130W) DDR4-2400 - 32GB RDIMM, 3200MT/s, Dual Rank - 960GB SSD SAS Read Intensive 12Gbps 512 2.5in Hot-plug AG Drive, 1 DWPD, 1752 TBW - 3 Year ProSupport Dell - Part#: 3000083259340.1 Note: See Attachment for Specs	1	\$10,500.00	\$10,500.00
2 ShadowProtect SPX Server - License + 1 Year Maintenance - 1 server - volume - 1- 9 licenses - ESD - Win - English - United States StorageCraft Technologies - Part#: XSXW00USPS0100ZZZ	1	\$930.00	\$930.00
		Total	\$11,430.00

Additional Comments

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
 TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The Products offered under this proposal are resold in accordance with the SHI Online Customer Resale Terms and Conditions, unless a separate resale agreement exists between SHI and the Customer.



VILLAGE OF OAKWOOD

24800 BROADWAY
OAKWOOD VILLAGE, OHIO 44146
(440) 232-9988 FAX (440) 232-9505

PURCHASE ORDER

No. 2021000503

Use this Order Number on
your invoice

DELIVER AND
SHIP TO
THIS DEPT.
AND DIVISION

VILLAGE OF OAKWOOD
24800 BROADWAY
OAKWOOD OH 44146

PURCHASE ORDER DATE
05/06/21

EXCISE OR SALES TAX DO NOT APPLY TO TOWNSHIP

TERMS:

CASH DISCOUNTS WILL BE FIGURED FROM DATE
ACCOUNTING OFFICE RECEIVES VENDOR'S INVOICE.

By shipping the goods below or by acknowledging receipt of this order or by performing the work below you agree to the terms and conditions of sale which appear on the back. Any different or additional terms in your acceptance of this offer are hereby objected to.

NAME AND
ADDRESS
OF VENDOR

02707
SHI INTERNATIONAL CORP
PO BOX 952121
DALLAS TX 75395-2121

LINE NO.	DESCRIPTION	REQ. NO.	ACCOUNT NUMBER	QUANTITY ORDERED	UNIT PRICE	AMOUNT
----------	-------------	----------	----------------	------------------	------------	--------

001	DELL POWEREDGE SERVER FOR VIP		250-7799-52360	0	.00	11430.00
						- 16500.00
						<u>930.00</u>

TOTAL AMOUNT 11430.00
NOT TO EXCEED

DIRECTOR OF FINANCE CERTIFICATE

It is hereby certified that the amount required to meet the contract agreement, obligation, payment expenditure for the above, has been lawfully appropriated or authorized or directed for such purpose and is in the Treasury or in process of collection, free from any obligation or certification outstanding.

Dated 5/6/21 Brian J Thompson
Finance Director

THIS ORDER IS NOT VALID UNLESS SIGNED BY DIRECTOR OF FINANCE

IMPORTANT

P.O. NUMBER MUST APPEAR ON INVOICES,
PACKAGES AND CORRESPONDENCE.

Tom Haber
Purchasing Agent

PURCHASING AGENT



Village of Oakwood

24800 Broadway Avenue
Oakwood Village, OH 44146

PURCHASE ORDER

Page: 1
P.O. Number: 2022000291
P.O. Date: 02/28/2022
Req. Number: 22-ADM-00020
Requested By: Erica Wiegandt
Blanket Type:
Ship Via:
Terms:

Deliver

To VILLAGE OF OAKWOOD
24800 BROADWAY AVE
OAKWOOD, OH 44146

Then and Now Certificate

At the time the merchandise was purchased and at the time the purchase order was executed to cover the purchase, a sufficient sum was appropriated for the purpose of such contract and in the treasury or in the process of collection to the credit of an appropriated fund free from any previous encumbrances.
O>R>C 5705.41(d)

Vendor

00880
SOFTWARE SOLUTIONS, INC.
8534 YANKEE ST, SUITE 2B
DAYTON, OH 45458

By shipping the goods below or by acknowledging receipt of the order or by performing the work below you agree to the terms and conditions of the sale which appear on the back. Any different or additional terms in your acceptance of the offer are hereby objected to.

Line	Description	Account	Qty	Unit	Price/Unit	Amount
001	VIP SOFTWARE UPGRADE	250-7799-52360 CARE ACT CUYAHOGA COUNTY				\$37,090.00

Page Total: \$37,090.00

Purchase Order Total: \$37,090.00

DIRECTOR OF FINANCE CERTIFICATE

It is hereby certified that the amount required to meet the contract agreement, obligation, payment or expenditure for the above, has been lawfully appropriated or authorized or directed for such purpose and is in the Treasury or in process of collection, free from any obligation or certification now outstanding.

2/28/2022

Finance Director

Date

Purchasing Agent

Date

VILLAGE OF OAKWOOD

Remit To Code: 00880

Pay To Name: SOFTWARE SOLUTIONS, INC.

03/15/2022

0000069533

Invoice Number

Inv. Date

PO Number

Description

Account

Amount

INV-0007897

02/28/2022

2022000015

VIP CLOUD BACKUP & RECOVERY SERVICE - ANNUAL SUBSC

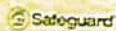
250-7799-52360

\$3,200.00

\$3,200.00

NOT NEGOTIABLE

SF4001-L4-25A



REORDER FROM YOUR LOCAL SAFEGUARD DISTRIBUTOR. IF UNKNOWN, CALL 800-523-2422

CCTX600010000 LOSSF011181



VILLAGE OF OAKWOOD
24800 BROADWAY
OAKWOOD VILLAGE, OHIO 44146
(440) 232-9988

CHECK NO.
0000069533



No. 069533

DATE
03/15/2022

6-15-410

PAY Three Thousand Two Hundred *****00/100 Dollars AMOUNT \$3,200.00

TO THE ORDER OF:

SOFTWARE SOLUTIONS, INC.
8534 YANKEE ST, SUITE 2B
DAYTON, OH 45458

Brian Thompson
[Signature]



VOID AFTER 60 DAYS

⑈069533⑈ ⑆041000153⑆ 01668324020⑈



Software Solutions

Personal Attention. Public Solutions.

8534 Yankee Street, Suite 2B
Dayton, OH 45458

INVOICE	
Invoice #:	INV-0007897
Invoice Date:	02/28/2022
Term:	Net 30
Due Date:	03/30/2022
PO #:	2022-000015

Bill To:

Oakwood, Village of
24800 Broadway Ave.
Oakwood, OH 44146

Ship To:

Oakwood, Village of
24800 Broadway Ave.
Oakwood, OH 44146

Description	Quantity	Unit Price	Amount
Cloud Backup and Recovery Service Annual Subscription for the VIP Server; Data on host machine: Up to 150GB includes VIP and the SQL backup - Term: 03/01/2022 to 2/28/2023	1	\$3200.00	\$3,200.00
Cloud Backup Setup less promotional discount	1	\$1000.00	\$0.00
SUBTOTAL			\$3,200.00
Sales Tax			\$0.00
Shipping and Handling			\$0.00
TOTAL			\$3,200.00

To pay by ACH: Software Solutions Inc.
Acct# 4130202004 Routing# 041000124

Customer Id: CUST-000264
Accounting Phone 800-686-9578 x404



Software Solutions

Personal Attention. Public Solutions.

Cloud Backup for VIP Server

Quote

Prepared For:

Oakwood, Village of
Ralph Glazhofer
24800 Broadway Ave.
Oakwood, OH 44146

P: (440) 232-9988
E: rglazhofer@oakwoodvillageoh.com

Prepared by:

Software Solutions
Karen Steele
8534 Yankee Street, Suite 2B
Dayton, OH 45458

P: 800.686.9578
E: ksteele@mysoftwaresolutions.com

Date Issued:

09.16.2021

Expires:

10.18.2021

Cloud Backup Service	Price	Qty	Ext. Price
Cloud Backup and Recovery Service Annual Subscription for the VIP Server:	\$3,200.00	1	\$3,200.00
Includes: - Data on host machine: Up to 150GB; Includes VIP and the SQL backup (data from individual workstations is not included but will be quoted upon request) - Monitoring of backups - Up to 4 Data Restorations annually (tests or actual)			
Cloud Backup Setup	\$1,000.00	1	\$1,000.00
Promotional Discount for Cloud Backup Setup	(\$1,000.00)	1	(\$1,000.00)
Subtotal:			\$3,200.00

Quote Summary	Amount
Cloud Backup Service	\$3,200.00
Total:	\$3,200.00

Notes

Software Solutions will monitor the amount of data being backed-up and quote additional storage if necessary.

Please reference the product information attached that describes the service proposed. The Cloud Backup service is not meant to replace your current backup process, but to provide an extra layer of insurance and meet audit requirements.

This quote does not include backup of the eGov historic data to the Cloud. This will be quoted upon request.

To place this order, please return the quote with an authorized signature and/or a purchase order number to: ksteele@mysoftwaresolutions.com or Fax to 513-932-4058

Pricing is valid for 30 days.

00880
250-7799-52360



Software Solutions

Personal Attention. Public Solutions.

Cloud Backup Service

Data is the lifeblood of any organization and without it many of us could not do our jobs. Whether it is employee payroll, utility billing, accounting, income tax or other critical data, it should be protected and agencies should have data backup and recovery plans in place.

All Software Solutions clients are required to do daily backups of data to guard against data loss in the event of a system failure. It is also important to take this data off-site in case of a disaster at the location housing the systems and backups. We become concerned when clients indicate that the server data is backed up and the backup is kept in the server room. These backups could be rendered useless in the case of a fire or flood at their location. Taking the media off-site locally will protect it from such things as fire and flood, but not necessarily from natural disasters that affect larger areas such as a whole city. Many audits now include a request for off-site backups for local governments, and clients have been asking for this service for some time.

For these reasons, Software Solutions is now offering a service that will allow our customers' critical data to be backed-up to the cloud with little or no interaction required by the client. **This service is not meant to replace your current backup process**, but to provide an extra layer of insurance and meet audit requirements. It is offered as a web-based backup to the cloud that ensures data is securely protected off-site.

This service will provide:

- ❖ Encrypted Cloud based back-ups of customer designated data
- ❖ Retention of backed-up data in the cloud for a period of 90 days
- ❖ Up to 4 data restorations annually (test or actual), upon request

Please note the server must be on for this backup process to take place.

Software Solutions has customers who had to recreate many months' worth of data due to insufficient backups, resulting in a huge loss of time, resources and perhaps information. Take the necessary steps to make sure that you are not one of them.

For more information about this service, please contact Karen Steele at (800) 686-9578 or ksteele@MySoftwareSolutions.com.



Software Solutions

Personal Attention. Public Solutions.

Cloud Backup Service Q&A

Q: Why should we do this if we already do back-ups on our server?

A: Software Solutions becomes concerned when clients indicate their server data is backed up on media or drive device that is kept in the office. The data is not protected from natural disasters or catastrophic events to the office building. Storing a copy of the backup off-site locally will protect it from things like fires and floods, but not necessarily from disasters that may impact the entire area. The purpose of this remote backup is to have data available to restore the system in case of a major catastrophic event.

Q: How does it work?

A: Clients are required to continue doing their normal daily backup routines. Software Solutions technicians install a software program on your application server that compresses the data and sends it securely over the Internet to Software Solution's partner facilities during a scheduled time; such as through the night.

Q: Do I need new equipment?

A: No, most clients will not require any new equipment. All that is needed is a high speed internet connection such as DSL, Cable or T1 to the server.

Q: How often does remote backup to Software Solutions happen?

A: Software Solutions will provide this service on a daily basis through a scheduled automated process. The server must be on for this process to run.

Q: If we have the unfortunate event of needing to get the data from Software Solutions, how do we get it restored?

A: Software Solutions technicians will be available to assist with re-loading the system with the most current backed-up data that is available from the remote backup process. Depending on the restoration solution chosen, we may be able to do a bare metal restoration (includes all the configurations) or a data restoration which will require re-configuring the server before the cloud backup data can be reloaded. Additional fees may apply, if Software Solutions technicians are required to configure the server prior to the data restoration.

Q: Does this backup cover just Software Solutions data or my other data as well?

A: As a part of our services, Software Solutions will consult with the client to design a backup strategy and discuss what data will be included in the remote backup process. Typically the focus is on the operational data associated with Software Solutions applications such as Utility Billing, Payroll, Accounting, etc. However, the service does have the ability to backup other devices within your organization, if desired.

Q: How much does it cost?

A: The service is priced per device to be backed up as well as the volume of data that needs included in the backup. It is a relatively inexpensive insurance policy to protect our customers from a very bad situation.

Q: Do you offer optional plans for remote backup?

A: Yes we offer very simplistic off-site backup up options as well as more advanced plans. The best backup plan option available to meet your requirements will be discussed with Software Solutions technicians and account managers.



Village of Oakwood
 24800 Broadway Avenue
 Oakwood Village, OH 44146

PURCHASE ORDER

Page: 1
 P.O. Number: 2022000015
 P.O. Date: 01/20/2022
 Req. Number: 22-FIN-00050
 Requested By: Erica Wiegandt
 Blanket Type:
 Ship Via:
 Terms:

Deliver To VILLAGE OF OAKWOOD
 VILLAGE OF OAKWOOD
 24800 BROADWAY AVE
 OAKWOOD, OH 44146

Vendor 00880
 SOFTWARE SOLUTIONS, INC.
 8534 YANKEE ST, SUITE 2B
 DAYTON, OH 45458

By shipping the goods below or by acknowledging receipt of the order or by performing the work below you agree to the terms and conditions of the sale which appear on the back. Any different or additional terms in your acceptance of the offer are hereby objected to.

Line	Description	Account	Qty	Unit	Price/Unit	Amount
001	VIP CLOUD BACKUP & RECOVERY SERVICE - ANNUAL SUBSCRIPTION	250-7799-52360				\$3,200.00

CARE ACT CUYAHOGA COUNTY

Page Total: \$3,200.00

Purchase Order Total: \$3,200.00

DIRECTOR OF FINANCE CERTIFICATE

It is hereby certified that the amount required to meet the contract agreement, obligation, payment or expenditure for the above, has been lawfully appropriated or authorized or directed for such purpose and is in the Treasury or in process of collection, free from any obligation or certification now outstanding.

Brion J. Thompson
 Finance Director
 1/20/2022
 Date

Tom Hada
 Purchasing Agent
 Date

MAIL INVOICES TO:



VILLAGE OF OAKWOOD

24800 BROADWAY
OAKWOOD VILLAGE, OHIO 44146
(440) 232-9988 FAX (440) 232-9505

PURCHASE ORDER

No. 2021000074

Use this Order Number on
your invoice

DELIVER AND
SHIP TO
THIS DEPT
AND DIVISION

VILLAGE OF OAKWOOD
24800 BROADWAY
OAKWOOD OH 44146

PURCHASE ORDER DATE
01/08/21

EXCISE OR SALES TAX DO NOT APPLY TO TOWNSHIP

TERMS:

CASH DISCOUNTS WILL BE FIGURED FROM DATE
ACCOUNTING OFFICE RECEIVES VENDOR'S INVOICE

By shipping the goods below or by acknowledging receipt of this order or performing the work below you agree to the terms and conditions of sale which appear on the back. Any different or additional terms in your acceptance of this order are hereby objected to.

NAME AND
ADDRESS
OF VENDOR

HUNTB060
HUNTINGTON BANK -CREDIT CARD PAYMENTS

LINE NO.	DESCRIPTION	REQ. NO.	ACCOUNT NUMBER	QUANTITY ORDERED	UNIT PRICE	AMOUNT
001	ADOBE CONVERTER LICENSE X11		101-7799-52360	0	.00	1978.68

**TOTAL AMOUNT
NOT TO EXCEED**

1978.68

DIRECTOR OF FINANCE CERTIFICATE

It is hereby certified that the amount required to meet the contract agreement obligation, payment expenditure for the above, has been lawfully appropriated or authorized or directed for such purpose and is in the Treasury or in process of collection, free from any obligation or certification now outstanding.

Dated 1/8/21

Brian Z Thompson
Finance Director

IMPORTANT
P.O. NUMBER MUST APPEAR ON INVOICES,
PACKAGES AND CORRESPONDENCE.

Tom Hala
Purchasing Agent

HIS ORDER IS NOT VALID UNLESS SIGNED BY DIRECTOR OF FINANCE

PURCHASING AGENT



VILLAGE OF OAKWOOD

24800 BROADWAY
OAKWOOD VILLAGE, OHIO 44146
(440) 232-9988 FAX (440) 232-9505

PURCHASE ORDER

No. 2021000074

Use this Order Number on
your invoice

DELIVER AND
SHIP TO
THIS DEPT.
AND DIVISION

VILLAGE OF OAKWOOD
24800 BROADWAY
OAKWOOD OH 44146

PURCHASE ORDER DATE
01/08/21

EXCISE OR SALES TAX DO NOT APPLY TO TOWNSHIP

NAME AND
ADDRESS
OF VENDOR

HUNTB060
HUNTINGTON BANK -CREDIT CARD PAYMENTS

TERMS:

CASH DISCOUNTS WILL BE FIGURED FROM DATE
ACCOUNTING OFFICE RECEIVES VENDOR'S INVOICE.

By shipping the goods below or by acknowledging receipt of this order or by performing the work below you agree to the terms and conditions of sale which appear on the back. Any different or additional terms in your acceptance of this offer are hereby objected to.

LINE NO.	DESCRIPTION	REQ. NO.	ACCOUNT NUMBER	QUANTITY ORDERED	UNIT PRICE	AMOUNT
001	ADOBE CONVERTER LICENSE X11		101-7799-52360	0	.00	1978.68

**TOTAL AMOUNT
NOT TO EXCEED** 1978.68

DIRECTOR OF FINANCE CERTIFICATE

It is hereby certified that the amount required to meet the contract agreement, obligation, payment or expenditure for the above, has been lawfully appropriated or authorized or directed for such purpose and is in the Treasury or in process of collection, free from any obligation or certification now outstanding.

Dated 1/8/21 Brian J. Thompson
Finance Director

IMPORTANT
P.O. NUMBER MUST APPEAR ON INVOICES,
PACKAGES AND CORRESPONDENCE.

[Signature]
PURCHASING AGENT

THIS ORDER IS NOT VALID UNLESS SIGNED BY DIRECTOR OF FINANCE

Adobe Pro DC purchase

Adam Pilat <apilat@sundance-sys.com>

Fri 1/8/2021 11:48 AM

To: Erica Wiegandt <ewiegandt@oakwoodvillageoh.com>; Ralph Glatzhofer
<RGlatzhofer@oakwoodvillageoh.com>

Cc: Brian Thompson <bthompson@oakwoodvillageoh.com>; Tom Souza <tsouza@netsthatwork.com>

Erica/Ralph,

I need a PO# for the (11) licenses of Adobe Pro DC that Brian requested. I cannot get an exact number in the admin console, and Brian wanted it done ASAP. The cost is stated as \$14.99 per user/per month with an annual commitment. This comes to \$179.88 per user/ per year. The overall cost for the order of 11 would be;

\$1,978.68

I need a PO# to input into the admin console to start the purchase process. Could you provide that please?

I will also need an email address for each user that will be getting one of these licenses along with their first and last names. Adobe only delivers email downloads of their products, and requires me to create a user for each license based on their email address. Thanks.

*Adam Pilat
Sundance Systems Inc
Active Networking Inc.
216-328-8551*



Order Confirmation

Sales order S53092583
 Order date 1/11/2021
 Customer Account 1086707
 Customer PO 2021000074
 Shipping Method ESD
 Customer Reference
 Payment Net 30 Days

SHI Account Executive
 SHI Account Manager
 Cody Smith/Ent-SLED
 Cody S Smith

Bill To
 Dioanna Hammett
 Village of Oakwood
 24800 Broadway Avenue
 Bedford, OH 44146
 USA

Ship To
 Active Networking Inc.
 8001 Sweet Valley Drive
 Suite 5
 Valley View, OH 44125
 USA
 2021000074/Adam Pilat

Item No. Mfg Part No.	Description	Qty Ordered	Unit Price	Extended Price
37073662 65297935BC01A12 Adobe Volume License	Acrobat Pro DC for teams Sub, VIP, Lvl 11 Multiple platforms English ESD Software Agreement No.: CC9B7876BD02984ED4DA Agreement Name: VILLAGE OF OAKWOOD, OHIO Country of Usage: USA Maintenance From date: 1/11/2021 Maintenance To date: 9/17/2021	11	179.88	1,978.68

Quote: 19905101

Sales Balance	1,978.68
Freight	0.00
Recycling Fee	0.00
Sales Tax	0.00
Total	1,978.68
Currency	USD

* This Is Not An Invoice *
 Thank You for Your Order

The Products offered under this order confirmation are subject to the SHI Return Policy posted at
www.shi.com/returnpolicy, unless there is an existing agreement between SHI and the Customer.



Federal tax ID: 22-3009648
 290 Davidson Ave.
 Somerset, NJ 08873
 Phone: 888-235-3871
 Fax: 732-805-9669

Please remit payment to:
 SHI International Corp
 P.O. Box 952121
 Dallas, TX 75395-2121
 Wire information: Wells Fargo Bank
 Wire Rt# 121000248
 ACH Rt# 021200025
 Account#2000037641964
 SWIFT Code: WFBUS6S
 For W-9 Form, www.shi.com/W9

Invoice No. B12867302

Invoice date 1/13/2021
 Customer number 1086707
 Sales order 553092583

Finance charge of 1.5% per month will be charged on past due accounts - 18%/yr.
 All returns require an RMA# supplied by your SHI Sales team.

Bill To
 Village of Oakwood
 24800 Broadway Avenue
 Bedford, OH 44146
 USA

Ship To
 Active Networking Inc.
 8001 Sweet Valley Drive
 Suite 5
 Valley View, OH 44125
 USA
 2021000074/Adam Pilat

Ship Date	Salesperson	Purchase Order	Ship Via	FOB	Terms
1/13/2021	Cody Smith/Ent-SLED	2021000074	ESD	FOB DEST	NET 30

Item No. Mfg Part No.	Description	Qty Ordered	Qty Shipped	Unit Price	Extended Price
37073663 65297935BC02A12 ESD Adobe Volume License	Acrobat Pro DC for teams, Sub Lic, New, VIP, L2 ALL Multiple platforms English ESD Software Contract number: Open Market Agreement No.: CC9B7876BD02984ED4DA Agreement Name: VILLAGE OF OAKWOOD, OHIO Country of Usage: USA Maintenance From date: 1/11/2021 Maintenance To date: 9/17/2021	11	11	179.88	1,978.68

Quote: 19905101

Sales Balance	1,978.68
Freight	0.00
Recycling Fee	0.00
Sales Tax	0.00
Total	1,978.68
Currency	USD

VILLAGE OF OAKWOOD

RKS MANAGEMENT COMPANY

CHECK DATE:
04/30/20

CHECK NUMBER:
0000066943
CHECK AMOUNT:
3,415.00

INV NUMBER	INV DATE	PO NUMBER	DESCRIPTION	ACCOUNT	AMOUNT
01769	04/26/20	2020000618	DISINFECT POLICE	DEPT101-1111-52150	1250.00
01769	04/26/20	2020000618	DISINFECT FIRE DEPT	101-1113-52150	1250.00
01769	04/26/20	2020000618	DISINFECT CITY VEHICL	101-7799-52150	915.00

NOT NEGOTIABLE

SF4601-U4-25A REORDER FROM YOUR LOCAL SAFEGUARD DISTRIBUTOR, IF UNKNOWN, CALL 800 523-2422 CRCJVGR010000 L05SP011121



VILLAGE OF OAKWOOD
24800 BROADWAY
OAKWOOD VILLAGE, OHIO 44146
(440) 232-9988

CHECK NO.
0000066943
DATE
04/30/20

Huntington
Banks
6-15-410

No. 066943

PAY
THREE THOUSAND FOUR HUNDRED FIFTEEN AND ----- AMOUNT \$*****3415.00
00/100 DOLLARS

TO THE
ORDER OF:

RKS MANAGEMENT COMPANY
8830 COIT ROAD
RAVENNA OH 44266

Brian Thompson
[Signature]
VOID AFTER 60 DAYS

⑆066943⑆ ⑆04⑆ ⑆000⑆ ⑆53⑆ ⑆0⑆ ⑆6683⑆ ⑆240⑆ ⑆20⑆



RKS Management Bio Hazard Division 8830 Coit Road
 216-224-5023 Ravenna, Ohio
 44266
 United States

RKSMA050

Billed To
 Village of Oakwood
 24800 Broadway ave
 Oakwood, OH
 44146

Date of Issue
 04/26/2020

Invoice Number
 01769

Amount Due (USD)
\$3,415.00

Due Date
 05/26/2020

Description	Rate	Qty	Line Total
Hospital Grade Disinfectant Police Department Victory application process. Police Department Entire building will be treated Apply hydrostatic solution approved by EPA (2/3) employees. All areas and services will be disinfected and treated as discussed and illustrated in Floor Plan Drawing. Common areas, Restrooms, Kitchens, cabinets, Hallways, Conference Rooms, Doors, Entrances, all hard, holding cells, locker rooms and soft surfaces, Entire building will be treated	101-1111-57150 \$250.00	5	\$1,250.00
Hospital Grade Disinfectant Fire Department Victory application process. Fire Department Entire building will be treated Apply hydrostatic solution approved by EPA (2/3) employees. All areas and services will be disinfected and treated as discussed and illustrated in Floor Plan Drawing. Common areas, Restrooms, Kitchens, cabinets, Hallways, Conference Rooms, Doors, Entrances, all hard and soft surfaces, Entire building will be treated	101-1113-57150 \$250.00	5	\$1,250.00
Hospital Grade Disinfectant all City Vehicles Victory application process. Apply hydrostatic solution approved by EPA (2) employees. Entire inside will be disinfected This price is for each Vehicle	101-7799-52150 \$15.00	61	\$915.00
	Subtotal		3,415.00
	Tax		0.00
	Total		3,415.00
	Amount Paid		0.00
	Amount Due (USD)		\$3,415.00

Notes

Date of Service 03/29/2020 All buildings disinfected, 6 Fire Veh
Date of Service 04/05/2020 All Buildings disinfected 8 Fire Veh, 8 Police Veh
Date of Service 04/12/2020 All Buildings disinfected 7 Fire Veh
Date of Service 04/19/2020 All Buildings disinfected 9 Fire, 8 Police
Date of Service 04/26/2020 All Buildings disinfected 8 Fire, 7 Police

Terms

Checks may be made out to RKS and mailed to RKS 8830 Coit Road. Ravenna Ohio 44226.

The RKS Bio Hazard Team thanks you for your business. We are always here to serve you 24 hours a day/ 7 Days a week.

MAIL INVOICES TO:



VILLAGE OF OAKWOOD

24800 BROADWAY
OAKWOOD VILLAGE, OHIO 44146
(440) 232-9988 FAX (440) 232-9505

PURCHASE ORDER

No. 2020000618

Use this Order Number on
your invoice

DELIVER AND
SHIP TO
THIS DEPT.
AND DIVISION

VILLAGE OF OAKWOOD
24800 BROADWAY
OAKWOOD OH 44146

NAME AND
ADDRESS
OF VENDOR

RKSMA050
RKS MANAGEMENT COMPANY
8830 COIT ROAD
RAVENNA OH 44266

PURCHASE ORDER DATE
04/30/20

EXCISE OR SALES TAX DO NOT APPLY TO TOWNSHIP

TERMS:

CASH DISCOUNTS WILL BE FIGURED FROM DATE
ACCOUNTING OFFICE RECEIVES VENDOR'S INVOICE.

By shipping the goods below or by acknowledging receipt of this order or by performing the work below you agree to the terms and conditions of sale which appear on the back. Any different or additional terms in your acceptance of this offer are hereby objected to.

LINE NO.	DESCRIPTION	REQ. NO.	ACCOUNT NUMBER	QUANTITY ORDERED	UNIT PRICE	AMOUNT
001	DISINFECT POLICE DEPT		101-1111-52150	0	.00	1250.00
002	DISINFECT FIRE DEPT		101-1113-52150	0	.00	1250.00
003	DISINFECT CITY VEHICLES		101-7799-52150	0	.00	915.00

TOTAL AMOUNT NOT TO EXCEED 3415.00

DIRECTOR OF FINANCE CERTIFICATE

It is hereby certified that the amount required to meet the contract agreement, obligation, payment expenditure for the above, has been lawfully appropriated or authorized or directed for such purpose and is in the Treasury or in process of collection, free from any obligation or certification now outstanding.

4/30/2020

Signed

Brian J. Thompson
Finance Director

THIS ORDER IS NOT VALID UNLESS SIGNED BY DIRECTOR OF FINANCE

IMPORTANT

P.O. NUMBER MUST APPEAR ON INVOICES,
PACKAGES AND CORRESPONDENCE.

Tom Hadd

PURCHASING AGENT

MAIL INVOICES TO:



VILLAGE OF OAKWOOD

24800 BROADWAY
OAKWOOD VILLAGE, OHIO 44146
(440) 232-9888 FAX (440) 232-9505

PURCHASE ORDER

No. 2020000618

Use this Order Number on
your invoice

DELIVER AND
SHIP TO
THIS DEPT.
AND DIVISION

VILLAGE OF OAKWOOD
24800 BROADWAY
OAKWOOD OH 44146

NAME AND
ADDRESS
OF VENDOR

RKSMA050
RKS MANAGEMENT COMPANY
8830 COIT ROAD
RAVENNA OH 44266

PURCHASE ORDER DATE
04/30/20

EXCISE OR SALES TAX DO NOT APPLY TO TOWNSHIP

TERMS:

CASH DISCOUNTS WILL BE FIGURED FROM DATE
ACCOUNTING OFFICE RECEIVES VENDOR'S INVOICE.

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LINE NO.	DESCRIPTION	REQ. NO.	ACCOUNT NUMBER	QUANTITY ORDERED	UNIT PRICE	AMOUNT
001	DISINFECT POLICE DEPT		101-1111-52150	0	.00	1250.00
002	DISINFECT FIRE DEPT		101-1113-52150	0	.00	1250.00
003	DISINFECT CITY VEHICLES		101-7799-52150	0	.00	915.00

TOTAL AMOUNT NOT TO EXCEED 3415.00

DIRECTOR OF FINANCE CERTIFICATE

It is hereby certified that the amount required to meet the contract agreement obligation, payment expenditure for the above, has been lawfully appropriated or authorized or directed for such purpose and is in the Treasury or in process of collection, free from any obligation or certification now outstanding.

4/30/2020

Brian J Thompson

Finance Director

IMPORTANT
P.O. NUMBER MUST APPEAR ON INVOICES,
PACKAGES AND CORRESPONDENCE.

J.H.

PURCHASING AGENT

HIS ORDER IS NOT VALID UNLESS SIGNED BY DIRECTOR OF FINANCE

THE VILLAGE OF OAKWOOD

5.4.0

Detail Check Report By Chk No

AS OF: 05/31/2020

STARTING CHECK NO:0000066943
STARTING VENDOR :
STARTING ACCOUNT :
STARTING DATE :

ENDING CHECK NO:0000066943
ENDING VENDOR : 2222222222
ENDING ACCOUNT : 22222222222222222222
ENDING DATE : 12/31/9999

CHECK NUMBER	CHECK DATE	VENDOR	ACCT	DESC	BATCH/INVT	AMOUNT	VOID	PREPAID
0000066943	04/30/2020	RKSMA050	101-1111-52150	DISINFECT POLICE DEPT	EJ20200401101001	1250.00	N	0625
0000066943	04/30/2020	RKSMA050	101-1113-52150	DISINFECT FIRE DEPT	EJ20200401101011	1250.00	N	0625
0000066943	04/30/2020	RKSMA050	101-7799-52150	DISINFECT CITY VEHICLES	EJ20200401101021	915.00	N	0625
0000066943	04/30/2020	RKSMA050	101-1111-52150	EXPENSE ACCOUNT RECLASS	EJ20200503500011	1250.00	Y	0758
0000066943	04/30/2020	RKSMA050	101-7707-52150	EXPENSE ACCOUNT RECLASS	EJ20200503500011	1250.00	Y	0758
TOTAL CHECK						3415.00		
TOTAL REPORT FOR 0001						3415.00		

* End of Report: Village of Oakwood *

THE VILLAGE OF OAKWOOD

5.4.0

Detail Check Report By Chk No

AS OF: 07/30/2020

STARTING CHECK NO:0000066943
 STARTING VENDOR :
 STARTING ACCOUNT:
 STARTING DATE :

ENDING CHECK NO:0000066943
 ENDING VENDOR : zzzzzzzzzz
 ENDING ACCOUNT: zzzzzzzzzzzzzzzzzz
 ENDING DATE : 12/31/9999

CHECK NUMBER	CHECK DATE	VENDOR	ACCT	DESC	BATCH/INV	AMOUNT	VOID	PREPARED
0000066943	04/30/2020	RKSMAD50	101-1111-52150	DISTRICT POLICE DEPT	E320200401101001	1250.00	00	NN05/31/2020 0625
0000066943	04/30/2020	RKSMAD50	101-1113-52150	DISTRICT FIRE DEPT	E320200401101011	1250.00	00	N05/31/2020 0625
0000066943	04/30/2020	RKSMAD50	101-7799-52150	DISTRICT CITY VEHICLES	E320200401101021	915.00	00	N05/31/2020 0625
0000066943	04/30/2020	RKSMAD50	101-1111-52150	EXPENSE ACCOUNT RECLASS	E320200503500011	1250.00	00	Y05/31/2020 0758
0000066943	04/30/2020	RKSMAD50	101-7707-52150	EXPENSE ACCOUNT RECLASS	E320200503500011	1250.00	00	Y05/31/2020 0888
0000066943	07/31/2020	RKSMAD50	101-7799-52350	EXPENSE ACCOUNT RECLASS	E320200701900011	1250.00	00	Y05/31/2020 0888
0000066943	07/31/2020	RKSMAD50	101-7799-52350	EXPENSE ACCOUNT RECLASS	E320200701900011	1250.00	00	Y05/31/2020 0888
0000066943	07/31/2020	RKSMAD50	101-1113-52150	EXPENSE ACCOUNT RECLASS	E320200701900021	1250.00	00	Y05/31/2020 0888
0000066943	07/31/2020	RKSMAD50	101-7799-52150	EXPENSE ACCOUNT RECLASS	E320200701900021	915.00	00	Y05/31/2020 0888
0000066943	07/31/2020	RKSMAD50	101-7799-52350	EXPENSE ACCOUNT RECLASS	E320200701900021	915.00	00	Y05/31/2020 0888
TOTAL CHECK				RKS MANAGEMENT COMPANY		3415.00		

TOTAL REPORT FOR 0001 3415.00

Brian, Your Order Has Been Shipped

Purity Products <noreply@purityproducts.com>

Fri 12/8/2023 7:19 PM

To:Dionna Hammett <dhammett@oakwoodvillageoh.com>

Purity Products
Best Purity MYâ„çLIN New
SellersRewards E Products

Thank you for your order, Brian!

Thank you for shopping with Purity Products®. We are pleased to tell you that we have shipped the items below. Visit us online at www.purityproducts.com

PURCHASE INFORMATION

Your purchase reads as follows:

Customer ID: 103762967
E-Mail Address: dhammett@oakwoodvillageoh.com

SHIPPING INFORMATION

Subtotal:	\$10800.00
Shipping & Handling:	\$6.95
Tax:	\$864.56
Discount:	\$0.00
Purchase Total:	\$11671.51
Purity Points Used:	\$654.63

Payment Method Charged: \$11016.88

ORDER SUMMARY

Order Number: 38566067

Brian Thompson

Shipping Address: 24800 Broadway Ave Dionna Executive ASST.
Oakwood Village, OH 44146
USA

Qty	Item:	Price
600	DR. CANNELL'S ADVANCED D	\$18.00

SHIPPING INFORMATION

Ship Via: UPS GRD

Ship Date: 12/07/2023

Tracking Number: 1Z47E3300344167821

CONTACT US

E-Mail: customercare@purityproducts.com

Phone: 1-888-769-7873

*Please do not reply to this message. All replies should be sent to customercare@purityproducts.com.

NEW AT PURITY	BEST SELLERS
HEALTHY AGING	JOINT HEALTH
CARDIO HEALTH	BRAIN HEALTH
PERFECT MULTIVITAMINS	ENERGY SUPPORT

Brian, Your Order Has Been Shipped

Purity Products <noreply@purityproducts.com>

Fri 12/8/2023 7:19 PM

To: Dionna Hammett <dhammett@oakwoodvillageoh.com>

Purity Products
Best Purity MYâ,,çLIN New
Sellers Rewards E Products

Thank you for your order, Brian!

Thank you for shopping with Purity Products®. We are pleased to tell you that we have shipped the items below. Visit us online at www.purityproducts.com

PURCHASE INFORMATION

Your purchase reads as follows:

Customer ID: 103762967
E-Mail Address: dhammett@oakwoodvillageoh.com

SHIPPING INFORMATION

Subtotal: \$10800.00
Shipping & Handling: \$6.95
Tax: \$864.56
Discount: \$0.00
Purchase Total: \$11671.51
Purity Points Used: \$654.63

(No subject)

Dionna Hammett <dhammett@oakwoodvillageoh.com>

Mon 12/18/2023 3:44 PM

To: Paul Garcia <Paul.Garcia@purityproducts.com>

Hi Paul,

I am sorry to bother you but my finance director is really looking to obtain a copy of order # 35093665 from March 10, 2021. In order to turn it into the state auditor prior to the end of the year
There were 600 bottles ordered of vitamin d w/o k at \$17 for a total before shipping or taxes totaling \$10,200
I hope this helps

Thanks,

Dionna

Dionna Hammett

Executive Assistant/Mayor Gottschalk

24800 Broadway Avenue

Oakwood Village, OH 44146

Main Office 440.232.9988

Direct Line 440.201.1014

Fax 440.232.9505

www.oakwoodvillageoh.com



All records of the City, including this message and any response to it, are public records unless the records are specifically exempted from disclosure under the Ohio Public Records Act.

Public Records are available to the public and media upon request. If you have received this communication erroneously, please immediately notify the sender of the communication.

Fw: Send data from MFP15631354 12/13/2023 12:51

Dionna Hammett <dhammett@oakwoodvillageoh.com>

Wed 12/13/2023 12:55 PM

To: Paul Garcia <Paul.Garcia@purityproducts.com>

📎 1 attachments (28 KB)

DOC121323-12132023125102.pdf;

If we could get an invoice similar to the one I attached on here would be great. The order number is 35093665 and the total was Order Total: \$10,200.00

Completed 03/10/2021 600 DR. CANNELL'S ADVANCED D (W/O VIT K) \$17.00 / \$10,200.00

I was actually from March but didnt show up on the company's credit card until May of 21 so I aplogize for that

Thank you for you help

Dionna Hammett

Executive Assistant/Mayor Gottschalk

24800 Broadway Avenue

Oakwood Village, OH 44146

Main Office 440.232.9988

Direct Line 440.201.1014

Fax 440.232.9505

www.oakwoodvillageoh.com



All records of the City, including this message and any response to it, are public records unless the records are specifically exempted from disclosure under the Ohio Public Records Act.

Public Records are available to the public and media upon request. If you have received this communication erroneously, please immediately notify the sender of the communication.

From: OVMCourt <ovmcourt@oakwoodvillageoh.com>

Sent: Wednesday, December 13, 2023 12:51 PM

To: Dionna Hammett <dhammett@oakwoodvillageoh.com>

Subject: Send data from MFP15631354 12/13/2023 12:51

Scanned from MFP15631354

Date:12/13/2023 12:51

Pages:1

Resolution:200x200 DPI