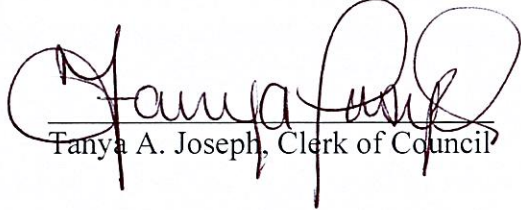


## **NOTICE OF SPECIAL COUNCIL MEETING**

Pursuant to Section 7.08 of the Charter of the Village of Oakwood, notice is hereby given of the calling of a **Special Council Meeting** by Councilmembers Eloise Hardin, Paggie Matlock, and Mary Davis to be held on **September 16<sup>th</sup>, 2024, at 5:30 p.m.** in the Village Council Chambers, 24800 Broadway Avenue, Oakwood Village, Ohio 44146, to consider the following matter(s):

(See attached Agenda for further information)

In accordance with the provisions contained in the Village Charter no other matters will be considered by Village Council other than those listed herein.

  
Tanya A. Joseph, Clerk of Council

**VILLAGE OF OAKWOOD  
COUNCIL SPECIAL MEETING  
SEPTEMBER 16<sup>TH</sup>, 2024  
5:30 P. M.  
AGENDA**

Pursuant to Section 7.08 of the Charter of the Village of Oakwood, Councilmembers Eloise Hardin, Paggie Matlock, and Mary Davis are hereby calling a Special Meeting of Village Council to consider the following:

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- 1. Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**

Council President	Erica Nikolic	Mayor	Gary Gottschalk
Council-At-Large	Johnnie A. Warren	Law	James Climer
Ward 1 Councilperson	Taunya Scruggs	Finance	Brian L. Thompson
Ward 2 Councilperson	Eloise Hardin	Service	Tom Haba
Ward 3 Councilperson	Paggie Matlock	Fire	Dave Tapp
Ward 4 Councilperson	Mary Davis	Police	Mark Garratt
Ward 5 Councilperson	Candace S. Hill (formerly Williams)	Building	Daniel Marinucci
		Engineer	Ed Hren
		Recreation	Carlean Perez

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- 4. Executive Session** to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official

**5. Legislation**

<b>2024-37</b>	<b>AN EMERGENCY SALARY ORDINANCE SETTING FORTH CERTAIN POSITIONS OF EMPLOYMENT AND COMPENSATION AND BENEFIT SCHEDULES THEREFORE FOR THE VILLAGE OF OAKWOOD COMMENCING WITH THE FIRST PAY PERIOD BEGINNING ON JANUARY 1, 2024</b>
Introduced by Mayor and Council as a Whole	
1 <sup>st</sup> read 7-12-24	
2 <sup>nd</sup> read 8-27-24	
3 <sup>rd</sup> read 9-10-24	
Tabled 9-10-24	

<b>2024-58</b>	<b>AN EMERGENCY ORDINANCE PROVIDING FOR THE COMPENSATION OF TANYA JOSEPH</b>
Introduced by Mayor and Council as a Whole	
1 <sup>st</sup> read 9-16-24	

**6. Adjournment**

**ORDINANCE NO. 2024-37**

INTRODUCED BY MAYOR AND COUNCIL AS A WHOLE

**AN EMERGENCY SALARY ORDINANCE SETTING FORTH CERTAIN POSITIONS  
OF EMPLOYMENT AND COMPENSATION AND BENEFIT SCHEDULES  
THEREFORE FOR THE VILLAGE OF OAKWOOD COMMENCING WITH THE  
FIRST PAY PERIOD BEGINNING ON JANUARY 1, 2024**

**WHEREAS**, it is necessary for Council to provide from time to time for employment positions and rate of pay for employment with the Village;

**NOW THEREFORE, BE IT ORDAINED** by the Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio that:

**Section 1.** The following positions of employment and the schedule of compensation therefore for certain employees of the Village of Oakwood shall be as follows:

**Administrative Jobs (Full-Time)**

Clerk of Council	\$19.23/hour--\$20.19/hour
Executive Assistant to Mayor	\$55,000/year--\$68,250/year
Finance Director	\$82,000/year--\$93,616.89/year
Fire Chief	\$85,774/year--\$90,062.70/year
Service Director of Public Service/Properties	\$90,542.40/year--\$95,069.52/year

**Administrative Jobs (Part-Time)**

Chief Building Official	\$40,000/year--\$43,938.96/year
Recreation Director	\$26.00/hour--\$27.30/hour

**Building Department (Full-Time)**

Building Department Secretary	\$21.66/hour--\$22.74/hour
Housing Inspector - Building	\$17.52/hour--\$18.44/hour
Office Manager/Executive Secretary Building	\$20.58/hour--\$21.66/hour

**Finance Department (Full-Time)**

Accounts Payable	\$19.23/hour--\$20.19/hour
Finance Specialist	\$21.63/hour--\$22.72/hour
Finance Clerk	\$18.22/hour--\$19.13/hour
Payroll Specialist	\$24.04/hour--\$25.24/hour

**Mayor's Court (Full-Time)**

Chief Deputy Clerk of Courts	\$23.67/hour--\$24.85/hour
Clerk of Mayor's Court	\$24.94/hour--\$26.19/hour

**Recreation Department**

Recreation Assistant	\$12.36/hour--\$12.98/hour (PT)
Recreation Commission Secretary	
Summer Camp Counselor	\$13.00/hour--15.00/hour (Seasonal)
Summer Camp Supervisor	\$16.00/hour--\$16.80/hour (Seasonal)

**Police Department (Full-Time)**

Administrative Assistant	\$23.67/hour--\$24.85/hour
Dispatcher	\$22.00/hour--\$25.19/hour

**Police Department (Part-Time)**

Auxiliary - Police Officer	\$16.50/hour--\$17.33/hour
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**Service Department (Full-Time)**

Foreman	\$26.58/hour--\$27.91/hour
General Laborer Service Worker Level 1	\$23.00/hour--\$24.15/hour
General Laborer Service Worker Level 2	\$24.81/hour--\$26.05/hour

General Laborer Service Worker Level 3      \$25.50/hour--\$26.77/hour

**Service Department (Part-Time)**

Custodian      \$16.81/hour--\$17.65/hour

Emergency Labor Service Worker      \$25.00/hour

Mechanic      \$17.00/hour--\$17.85/hour

Senior Van Driver      \$10.93/hour--\$11.48/hour

Summer Laborers      \$15.00/hour--\$16.71/hour

**Traffic Control (Part-Time)**

School Guard      \$14.02/hour--\$14.72/hour

**Fire Department (Not to Exceed 71 Total)**

Assistant Fire Chief (2)      \$35.09/hour--\$36.84/hour

Assistant Chiefs, each one works 20 hours per week on average.

Captain      \$30.38/hour--\$31.90/hour

    Weekend differential rate      \$37.98/hour

Fire Prevention Officer      \$27.62/hour--\$29.00/hour

    (Monday-Friday only)

Lieutenant      \$27.62/hour--\$29.00/hour

    Weekend differential rate      \$34.53/hour

Firefighter      \$25.11/hour--\$26.37/hour

    Weekend differential rate      \$31.39/hour

Probationary firefighter (first 6 months)      \$20.33/hour--\$21.35/hour

    Weekend differential rate      \$25.41/hour

**Section 2.** The persons listed in Exhibit "A" attached hereto and incorporated herein shall receive the rates of pay specified in Exhibit "A" for their respective positions and shall receive the benefits specified in the Employee Handbook originally adopted by Council in Ordinance 2021-63 as that Handbook may be amended from time-to-time.

**Section 3.** The rates of pay specified herein shall not be changed without approval of Council.

**Section 4.** This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village, the reason for the emergency being that the same provides funding for critical operations of the Village and the daily operation of municipal departments, therefore, provided it receives two-thirds(2/3) of the vote of all members of Council elected thereto, said Ordinance shall be in full force and effect immediately upon its adoption by this Council and approval by the Mayor, otherwise from and after the earliest period allowed by

PASSED: \_\_\_\_\_

\_\_\_\_\_  
Erica Nikolic, Council President

\_\_\_\_\_  
Tanya Joseph, Clerk of Council

Present to the  
Mayor: \_\_\_\_\_

Approved: \_\_\_\_\_

\_\_\_\_\_  
Mayor Gary V. Gottschalk

**POSTING CERTIFICATE**

I, Tanya Joseph, Clerk of Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio, do hereby certify that Ordinance No. 2024-37 was duly and regularly passed by this Council at the meeting held on the \_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Tanya Joseph, Clerk of Council

I, Tanya Joseph, Clerk of Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio, do hereby certify that Ordinance No. 2024-37 was duly posted on the \_\_\_\_\_ day of \_\_\_\_\_, 2024, and will remain posted in accordance with the Oakwood Village Charter.

\_\_\_\_\_  
Tanya Joseph, Clerk of Council

**ORDINANCE NO. 2024-58**

INTRODUCED BY MAYOR AND COUNCIL AS A WHOLE

**AN EMERGENCY ORDINANCE PROVIDING FOR THE COMPENSATION OF  
TANYA JOSEPH**

**WHEREAS**, Tanya Joseph presently holds the title of Clerk of Council for the Village;  
and

**WHEREAS**, Council has performed a six-month review of Ms. Joseph's performance and finds that her salary should be adjusted; and

**WHEREAS**, the said review was to have occurred on or about January 5, 2024;

**NOW THEREFORE, BE IT RESOLVED** by the Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio that:

**SECTION 1.** The pay rate for Tanya Joseph as Clerk of Council shall be adjusted from her present salary of Thirty-seven thousand one hundred twenty-six Dollars and eighty-six cents (\$36,126.86) per year or Nineteen Dollars and twenty-three cents per hour (\$19.26) to Forty-five thousand Dollars (\$45,000.00) per year or Twenty-one Dollars and sixty-three cents (\$21.63) per hour retroactive to January 5, 2024.

**SECTION 2.** The Finance Director is hereby authorized and directed to pay to Tanya Joseph the difference between her present salary and her new rate of pay as set forth in Paragraph 1 hereinabove for the period beginning January 5, 2024 to the effective date of this ordinance.

**SECTION 3.** This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village, the reason for the emergency being that the pay increase set forth herein based upon the six-month review referenced above is overdue, therefore, provided it receives two-thirds (2/3) of the vote of all members of Council elected thereto, said Ordinance shall be in full force and effect immediately upon its adoption by this Council and approval by the Mayor, otherwise from and after the earliest period allowed by law.



PASSED: \_\_\_\_\_

\_\_\_\_\_  
Erica Nikolic, President of Council

\_\_\_\_\_  
Tanya Joseph, Clerk of Council

Presented to the Mayor: \_\_\_\_\_

Approved: \_\_\_\_\_

\_\_\_\_\_  
Gary v. Gottschalk, Mayor

I, Tanya Joseph, Clerk of Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio, do hereby certify that the foregoing Ordinance No. 2024-58 was duly and regularly passed by this Council at the meeting held on \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Tanya Joseph, Clerk of Council

**POSTING CERTIFICATE**

I, Tanya Joseph, Clerk of Council of the Village of Oakwood, County of Cuyahoga, and State of Ohio, do hereby certify that Ordinance No. 2024-58 was duly posted on the \_\_\_\_\_ day of \_\_\_\_\_, 2024, and will remain posted in accordance with the Oakwood Village Charter.

\_\_\_\_\_  
Tanya Joseph, Clerk of Council

DATED: \_\_\_\_\_